## **NVS Express Example Instructions**

A suggested process for working through this data entry example is the following workflow:

- 1. Create a new project: refer pp10-15 NVS Express Data Entry Manual
- 2. Enter the people associated with the survey under the 'Parties' sub-heading: refer pp15-19 NVS Express Data Entry Manual
- 3. Create plot and enter site description (front page of Recce plot sheet): refer pp25-30 NVS Express Data Entry Manual
- 4. Enter any Browse observations recorded (front page of Recce plot sheet): refer pp30-31 NVS Express Data Entry Manual
- 5. Enter the Recce inventory species data (back page of Recce plot sheet): refer pp32-36 NVS Express Data Entry Manual
- 6. Enter the Stem Diameters: refer pp36-41 NVS Express Data Entry Manual
- 7. Enter the Saplings: refer pp41-43 NVS Express Data Entry Manual
- 8. Enter the Seedlings: refer pp43-44 NVS Express Data Entry Manual
- 9. Run error validations on all data entered and make appropriate corrections: refer pp47-51 NVS Express Data Entry Manual and Appendix 1, pp 90-95 NVS Express Analysis Manual.
- 10. Compare what you have done with the example NVS Express projects: refer pp7-8 NVS Express Data Entry Manual for the file location to allow NVS Express to recognise these files.

These example plot sheets have had some deliberate errors planted. Errors or issues that you will need to resolve include

- Collected specimens awaiting identification, e.g. MYRdiv on the Recce: refer pp44 NVS Express Data Entry Manual
- Unknown species codes, e.g. FUSexc on Recce: refer pp45 NVS Express Data Entry Manual and data entry validation results
- Duplicate codes, e.g. PSEcol on Recce: refer pp45-47 NVS Express Data Entry Manual
- Missing cover class values, e.g. MYCmur on Recce tier 5: refer pp35 NVS Express Data Entry Manual
- Tag corrections, e.g. PSEcol tag#AC5589 on Stem Diameters: refer pp40 NVS Express Data Entry Manual
- Species ID changes on tagged stems, e.g. tag#48 on Stem Diameters: refer pp40 NVS Express
  Data Entry Manual
- Missing seedling values e.g. Seedling subplot 21 UNCINI: refer pp43-44 NVS Express Data Entry Manual
- Sapling subplots with no saplings e.g. subplot C: refer pp42 NVS Express Data Entry Manual
- The validation routine will pick up various errors and an explanation of how to deal with these can be found in Appendix 1 of the NVS Express Analysis Manual.

Some other useful tips can be found on the following topics:

- General editing: refer pp19-25 NVS Express Data Entry Manual
- Keyboard shortcuts: refer p25 NVS Express Data Entry Manual
- Species codes: refer pp44-47 NVS Express Data Entry Manual
- Remeasured stem diameters: refer pp40-41 NVS Express Data Entry Manual
- How to upload your data to the NVS database: refer p52 NVS Express Data Entry Manual